

Built Green – Single Family

Steps to Certification

Registration

Apply to become a Built Green® Member at www.builtgreencanada.ca/become-a-member. To qualify, you must be a member of a professional building association such as CHBA BC. Once approved, a database login and password is provided so that you can enroll homes at www.canadagreenhomes.ca

Initial Meeting & Plan Review

Prior to the initial meeting, you must provide E3 with:

- Working Drawings in pdf format
- Completed Builder's Questionnaire (sent to the project team by E3)

E3 will then:

- Evaluate the home and create a preliminary model and subsequent energy rating
- Discuss possible upgrades to the house to optimize the best energy performance results
- Based on the final set of house plans, E3 will work with the builder to complete a Built Green® checklist

Registration

The builder must then register the project and its associated Checklist with CHBA BC
Select "E3 Eco Group Inc. as your Certified Energy Advisor"

- Go to www.canadagreenhomes.ca to register
- Cheque payable to CHBA BC for the Registration Fee (See Fee Schedule, also outlined in E3's Statement of Work)

Construction

During construction, the builder must:

- Collect documentation and/or photographs to verify the completion of each checklist item

Once construction is complete:

- E3 performs a final inspection and air leakage (blower door) test

Verification

The project team must provide the following:

- E3 reviews the Checklist and submits the final house files to the canadagreenhomes.ca database
- CHBA BC performs quality assurance, confirming final test results and Checklist with the Builder
- Files are submitted to NRCAN by CHBA BC
- If selected for audit, Built Green® Canada will request all verification documentation

Certification

The approved EnerGuide® label, report and Built Green® Certification Seal is issued and printed by CHBA BC and sent to the Builder



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